

CLUB ROLE OPPORTUNITIES

JOIN THE TEAM THAT HELPS SHAPE THE FUTURE OF POINT COOK FOOTBALL CLUB



Be part of something bigger than football.

PCFC brings together players, families, volunteers, sponsors and community partners. Joining the Committee or leading a portfolio gives you the opportunity to contribute your skills, strengthen the club and create better experiences for our members and the wider Point Cook community.

WHY GET INVOLVED?

- Make a positive difference for players and families.
- Help shape the direction and growth of PCFC.
- Use your professional, personal or community experience.
- Build relationships and develop leadership skills.
- Choose a role aligned with your interests and availability.

YOUR IMPACT

- Safer, more inclusive and enjoyable football programs.
- Better support for coaches, volunteers and teams.
- Stronger events, sponsorships and community partnerships.
- Improved communication, planning and member experience.
- A sustainable club with shared responsibility and fresh ideas.

THE COMMITMENT

Time requirements vary by role and time of year. Responsibilities, support and expectations will be agreed before a position is accepted. Previous committee experience is not required.

What PCFC will provide

- A clear role description and agreed priorities.
- An introduction to club systems, policies and key contacts.
- Support from experienced committee members and club leaders.
- Access to relevant information, resources and training.
- A collaborative environment where responsibilities are shared.

AVAILABLE ROLE PORTFOLIOS

CHOOSE A LEVEL OF INVOLVEMENT THAT SUITS YOUR SKILLS, INTERESTS AND AVAILABILITY

Roles may be held as Committee positions, portfolio leadership roles or coordinator/support positions.

CORE LEADERSHIP & PORTFOLIO ROLES

Junior Vice President Supports club leadership and helps coordinate junior football priorities.	Volunteers Manager Recruits, supports and recognises volunteers across PCFC.
Equipment Manager Manages football, training and matchday equipment across the club.	Sports Trainers Coordinator Leads trainer recruitment, allocations, compliance and matchday coverage.
Sponsorship Manager Leads sponsorship packages, commercial partnerships and overall strategy.	Grants Manager Identifies suitable grants and coordinates funding applications.
Fundraising Manager Plans fundraising activities that support club programs and projects.	Events Manager Coordinates club functions, presentation days and major social events.
Membership Manager Strengthens membership engagement, retention and the overall club experience.	Wellbeing Officer Supports a safe, inclusive and caring club environment.
Social Media Manager Leads content planning, online communication and social media standards.	Community Engagement Manager Builds relationships with schools and community organisations.
Facilities Manager Coordinates the presentation, maintenance and improvement of club facilities.	Compliance & Governance Manager Provides oversight of governance, compliance and risk management.

SUPPORTING SPECIALIST ROLES

Matchday Manager Coordinators Actively performs matchday manager role duties.	Sponsorship Coordinator Supports sponsor administration, communication, signage and agreed benefits.
Age Group Coordinators Connect teams, families and club leaders within each age group.	Social Media Content Creators Capture stories and create content across all areas of the club.
Coterie Leader Builds engagement among supporters, past players and club networks.	Child Safety Officer Supports child-safe practices, reporting and club-wide awareness.
Age Group Coordinators Connect teams, families and club leaders within each age group.	Event & Project Volunteers Provide practical support for specific events, activities and short-term projects.

Name	Phone
Email	Portfolio / Area of Interest
Skills, Experience or Ideas	Preferred Level of Involvement
Availability	Committee Member ☐ Portfolio Manager ☐ Coordinator / Support ☐